

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/698-7335
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**REGULAR CIVIL SERVICE BOARD MEETING
JANUARY 16, 2019
9:00 AM
BOSSIER CITY POLICE DEPARTMENT
ADMINISTRATIVE CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

**ON JANUARY 16, 2019, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A
REGULAR MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, ADMINISTRATIVE CONFERENCE ROOM,
620 BENTON ROAD, BOSSIER CITY, LOUISIANA.**

AGENDA

I. CALL TO ORDER AND ROLL CALL 9:05 AM

BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:05 AM

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM
CAPT. JASON SHELTON, VICE CHAIRMAN/FCBM
SGT. CHARLES BRIDGES, PDBM
LOU CHANDLER, CLBM
CHARLIE DAVIS, GABM
OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

I. APPROVAL OF AGENDA FOR JANUARY 16, 2019

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR JANUARY 16, 2019

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

II. APPROVAL OF BOARD MINUTES OF DECEMBER 12, 2018

BY CAPT. SHELTON

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF
BOARD MINUTES OF DECEMBER 12, 2018**

**SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. UNFINISHED BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF APPLICATIONS FOR POLICE COMMUNICATIONS OFFICER I

THIS BOARD ADVERTISED FOR POLICE COMMUNICATIONS OFFICER I NOVEMBER 19, 2018, THROUGH DECEMBER 18, 2018. DURING THE ADVERTISING PERIOD THIRTEEN (13) APPLICATIONS WERE RECEIVED.

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE APPLICATIONS FOR
POLICE COMMUNICATIONS OFFICER I**

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL
SEE ATTACHED ROLL CALL**

FIRE DEPARTMENT

NO OLD BUSINESS

IV. NEW BUSINESS

GENERAL BUSINESS

1. ACKNOWLEDGE LETTER FROM MS. CYNTHIA JOHNSON WITH THE OFFICE OF STATE EXAMINER, DATED DECEMBER 17, 2018, REGARDING THEIR PROPOSED REVISIONS TO THIS BOARD'S LOCAL RULES

BY CAPT. SHELTON

MOTION MADE TO ACKNOWLEDGE LETTER FROM MS. CYNTHIA JOHNSON DATED DECEMBER 17, 2018 REGARDING THEIR PROPOSED REVISIONS TO THIS BOARD'S LOCAL RULES

**SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

2. APPROVAL OF SCHEDULE FOR 2019 PUBLIC MEETINGS

BY CAPT. SHELTON

**MOTION MADE TO APPROVE THE SCHEDULE FOR 2019
PUBLIC MEETINGS**

**SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL
SEE ATTACHMENT**

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE PERSONNEL ACTION
FORMS FROM THE POLICE DEPARTMENT**

SECOND BY CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

SEE ATTACHMENT

APPROVED PERSONNEL ACTION FORMS:

ANDERSON, FELECIA	PERMANENT POLICE OFFICER
BLYTHE, ZACHARY	PROBATIONAL POLICE OFFICER
BROWN, RONALD	PERMANENT POLICE SERGEANT
BROWN, RONALD	SICK LEAVE
BROWN, RONALD	SICK LEAVE TERMINATION
GALLIER, EDWAY	POLICE OFFICER RECRUIT
HUMPHREY, KEVIN T.	RETIREMENT
JACKSON, DONALD	PERMANENT IT SPECIALIST
JESTER, MORGAN T.	RESIGNATION
LEWIS, AARON T.	TERMINATION OF SICK LEAVE
MILLER, ANTHONY	RESIGNATION
SLOAN, JAMES	RESIGNATION
THOMAS, SHABRONKA	SICK LEAVE
THOMAS, SHABRONKA	SICK LEAVE TERMINATION
WASHINGTON, LATONYA	PROBATIONAL PCO1
WELCH, MATTHEW	POLICE OFFICER RECRUIT
WEST, KEANDRA	POLICE OFFICER RECRUIT

**2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE OFFICER BE
REPORTED TO THIS JURISDICTION**

BY SGT. BRIDGES

MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER

SECOND BY CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED APPLICANTS:

NAME:	TYRE K. VENIOUS
EXAM SCORE:	90
JURISDICTION TESTED:	MONROE
DATE EXAM CERTIFIED:	NOVEMBER 20, 2018

NAME:	KEANAN W. WALTZ
EXAM SCORE:	87
JURISDICTION TESTED:	NATCHITOCHE
DATE EXAM CERTIFIED:	APRIL 27, 2018

NAME: KENDRICK HARRIS
EXAM SCORE: 84
JURISDICTION TESTED: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 20, 2018

NAME: JASON JENKINS
EXAM SCORE: 93
JURISDICTION TESTED: CADDO
DATE EXAM CERTIFIED: DECEMBER 12, 2018

- 3. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION**

NO APPLICATIONS AT THIS TIME

- 4. SET DATE AND HOLD PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE POLICE DEPARTMENT-POST FEBRUARY 1-MARCH 20, 2019, AND HOLD PUBLIC HEARING MARCH 20, 2019**

BY SGT. BRIDGES

MOTION MADE TO SET DATE AND HOLD PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE POLICE DEPARTMENT-POST FEBRUARY 1, 2019, THROUGH MARCH 20, 2019, AND HOLD THE PUBLIC HEARING MARCH 20, 2019.

SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL
SEE ATTACHMENT

THE PUBLIC HEARING NOTICE AND SENIORITY LIST WILL BE POSTED FEBRUARY 1, 2019, THROUGH MARCH 20, 2019.

- 5. APPROVAL OF LETTER FROM CHIEF MCWILLIAMS REQUESTING WE ADVERTISE FOR POLICE OFFICER JANUARY 30 THROUGH FEBRUARY 28, 2019.**

BY SGT. BRIDGES

MOTION MADE TO APPROVE LETTER AND ADVERTISE FOR POLICE OFFICER JANUARY 30, 2019 THROUGH FEBRUARY 28, 2019

SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL

FIRE DEPARTMENT

- 1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL
SEE ATTACHMENT

APPROVED PERSONNEL ACTION FORMS:

BERRY, DARYL	SICK LEAVE EXTENDED
BURRUS, CHRISTIAN	SICK LEAVE EXTENDED
DENNIE, ROBERT	SICK LEAVE EXTENDED
DOLER, JUSTIN	PERMANENT FIRE MECHANIC
GREER, KENNETH	SICK LEAVE EXTENDED
HART, CHAD	SUBSTITUTE FIRE DRIVER
LAUTERBACH, MATTHEW	SUBSTITUTE FIRE CAPTAIN
MCCOY, MACK	SUBSTITUTE FIRE CAPTAIN
MORGAN, CHRISTOPHER S.	TERMINATION OF SICK LEAVE
MITCHELL, SHAKIAH	NAME CHANGE
MUDGE, STEWART	PERMANENT FIRE DRIVER
POOLE, ASHTON	SUBSTITUTE FIRE DRIVER
SEWELL, KELLY A.	PROBATIONAL FIRE COMMUNICATIONS OFFICER
TEUTSCH, CHRISTOPHER	PERMANENT FIRE CAPTAIN
THOMPSON, ADAM	PERMANENT FIRE DRIVER
VIOLA, JOHN E.	PERMANENT FIREFIGHTER
VIOLA, JOHN E.	SUBSTITUTE FIRE DRIVER

2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING
THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO
THIS JURISDICTION

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED APPLICANTS

NAME: BELL, WALKER
EXAM SCORE: 90
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: DECEMBER 1, 2018

NAME: CALHOUN, LOGAN
EXAM SCORE: 90
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: NOVEMBER 19, 2018

NAME: DAVIS, LATREVIONE
EXAM SCORE: 80
JURISDICTION TESTED IN: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 12, 2018

NAME: FOSTER, MURPHY
EXAM SCORE: 96
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: MARCH 21, 2018

NAME: FRANKS, JAKOB
EXAM SCORE: 75
JURISDICTION TESTED IN: PINEVILLE
DATE EXAM CERTIFIED: DECEMBER 13, 2018

NAME: HUGHES, BRANDON
EXAM SCORE: 91
JURISDICTION TESTED IN: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 12, 2018

NAME: JOHNSON, ABARREION
EXAM SCORE: 77
JURISDICTION TESTED IN: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 12, 2018

NAME: JONES, LAMARCUS
EXAM SCORE: 81
JURISDICTION TESTED IN: DESOTO #8
DATE EXAM CERTIFIED: MAY 25, 2018

NAME: KRUISE, MATTHEW
EXAM SCORE: 84
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: NOVEMBER 19, 2018

NAME: MCVEY, KYLEE
EXAM SCORE: 77
JURISDICTION TESTED IN: CADDO
DATE EXAM CERTIFIED: DECEMBER 12, 2018

NAME: NORWOOD, ZACHARY
EXAM SCORE: 80
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: NOVEMBER 19, 2018

NAME: PEREZ, ANGELO
EXAM SCORE: 93
JURISDICTION TESTED IN: CADDO
DATE EXAM CERTIFIED: MARCH 21, 2018

NAME: PEROT, ETHAN
EXAM SCORE: 90
JURISDICTION TESTED IN: BAKER
DATE EXAM CERTIFIED: APRIL 11, 2018

NAME: WALKER, TANNER
EXAM SCORE: 85
JURISDICTION TESTED IN: ST BERNARD
DATE EXAM CERTIFIED: DECEMBER 3, 2018

NAME: WALKER, TYLER
EXAM SCORE: 90
JURISDICTION TESTED IN: CADDO
DATE EXAM CERTIFIED: DECEMBER 12, 2018

NAME: WORLEY, EDWARD
EXAM SCORE: 92
JURISDICTION TESTED IN: CADDO PFD#3
DATE EXAM CERTIFIED: NOVEMBER 19, 2018

3. **APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION**

BY CAPT SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED APPLICANT:

NAME: DUNN, LAUREN
EXAM SCORE: 93
JURISDICTION TESTED IN: OUCHITA PARISH
DATE EXAM CERTIFIED: JANUARY 9, 2019

NAME: DEATON, JENNIFER
EXAM SCORE: 94
JURISDICTION TESTED IN: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 18, 2018

NAME: RESTIVO, ANTHONY
EXAM SCORE: 95
JURISDICTION TESTED IN: CADDO
DATE EXAM CERTIFIED: DECEMBER 18, 2018

4. **SET DATE AND HOLD PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE FIRE DEPARTMENT-POST FEBRUARY 1, 2019, THROUGH MARCH 20, 2019, AND HOLD THE PUBLIC HEARING MARCH 20, 2019.**

BY CAPT. SHELTON

MOTION MADE TO SET THE DATE AND HOLD A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE FIRE DEPARTEMNT-POST FEBRUARY 1, 2019, THROUGH MARCH 20, 2019, AND HOLD THE PUBLIC HEARING MARCH 20, 2019.

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL
SEE ATTACHMENT

THE PUBLIC HEARING NOTICE AND FIRE DEPARTMENT SENIORITY LIST WILL BE POSTED FEBRUARY 1, 2019, THROUGH MARCH 20, 2019.

V. ADJOURN

BY CAPT. SHELTON

MOTION MADE TO ADJOURN

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

**WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS
ADJOURNED AT: 9:35**

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**